



REPRESENTATIVE COUNCIL MEETING

Date: Wednesday, January 17, 2007

Location: Faculty Lounge, E. Campus

APPROVED MINUTES

Respectfully submitted by
Sandra Joan Woodside, YFA Secretary

Meeting is called to order at 3: 10 p.m. A Quorum was established [14 attendees]. YFA Bargaining Committee was in a negotiation meeting with District.

PRESENT: EXECUTIVE BOARD

(1) President Jillian Daly; (2) Secretary Sandra Woodside; (3) Treasurer Nancy Sill; (4) MJC CC Rep Brian Sinclair; (5) Rep at Large/**West** Alan Layne; (6) Rep at Large/**CC** Vacant

Excused: (7) V President/**MJC** CeCe Hudelson-Putnam; (8) V President/**CC** Gene Womble; (9) Rep at Large/**East** Mike Smedshammer

PRESENT: REP COUNCIL

(10) John Mendes; (11) Paul Berger; (12) Bobby Hutchison;; (13) Laurie Prusso ; (14) Wendy Griffiths-Bender ; (15) Emily Malsam; (16) Larry Scheg; (17) David Ward; (18) Jim Stevens; (19) Hanna Louie; (20) Donna Louie; (21) Jon Kropp

Excused: (22) Brian Sanders, Bargaining Committee Chair; (23) Linda Kropp

Resigned: (24) David Nordin

OTHER POSITIONS

Present: David Baggett, Faculty Consultant

GUESTS: Dan Keller, Faculty Co-Chair of the YCCD/YFA WAC

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MINUTES Approval of the December 13, 2006 Minutes. **Please review *prior* to the meeting.**
Approved as corrected [X]

M/S/A w/amend: Alan Layne moved that the minutes of December 13, 2006 Rep Council be approved with minor amendments. Wendy Griffiths-Bender seconded the motion. The minutes were approved, with amendments, by voice approval.

Under Discussion Items: II Negotiations: Specify President Daly in the opening sentence as the requestor,;change chief negotiator to Bargaining Committee Chair in paragraphs one and two.

DISCUSSION ITEMS:

1. Workload Appeals Committee Issues –Guest: Dan Keller, Faculty Co-Chair of the YCCD/YFA WAC

Dan Keller stated the committee met January 12 to discuss the process for the Workload Appeal Procedure. Professor Keller presented the process with amendments suggested by the Representative Council when he originally came in the Fall semester. The Appeals Committee had no issue with the amended process. Professor Keller walked the committee through several hypothetical situations to test the procedures. The committee discussed the concept of workload appeals, philosophically, as a whole. As their charge is worded in Sideletter 16, the committee members feel they cannot accomplish their charge. Their sense is by dealing with small scale appeals, the result would be chaotic across the district. The best they could do as a committee would be to function as a study group; people would present appeals, the committee would have to deny the appeal, but would study the situation and then bring the issues to YFA for a decision. This would, in essence, change the charge of the advisory group.

Another direction would be to grant the committee more power to affect change on larger scale. If a unit/division/program petitioned, then the committee would charge the group to expand the appeal to include all like units, bring the issue back to the committee and then the committee would grant the appeal district wide.

Since the Workload Appeals Committee members are suggesting a change to the charge of the committee, they believe there are essentially three ways to deal with the issue: 1) the negotiations team could approach Sideletter 16 and decide how to change it, 2) the Representative Council could offer changes, or 3) YFA could create a subcommittee to deal with issue.

Discussion of, and reaction to, Professor Keller's presentation ensued. According to John Mendes, Dean Anglin wants the committee to start the workload appeals process. Dean Anglin is frustrated because he has some issues he wished to bring before the committee and the committee is still not active almost a year after having been established.

President Daly restated the fact that the committee was created with district and faculty representation so YFA and the District could get an entity that has negotiable power. At some point someone has to take accountability. The issue of workload is too big for regular negotiations and needs to be addressed in an on-going manner. According to President Daly, she stated she was hearing a basic fear to address the issue. She further reiterated the committee currently has the authority to change workload for an entire division. Jon Kropp reinforced the idea that the intent of Sideletter 16 was to give this committee the authority to invoke change. Professor Keller indicated the committee was limited to the Division level. He wondered what happens if the appeals issue goes beyond the divisional level? Professor Baggett indicated the committee doesn't want to be bogged down with big issues that should be negotiated.

According to President Daly, there are two things that need to occur for this committee to move forward. First, the committee needs to be narrowed down in terms of membership. Professor Keller plans on recommending eight members. The second issue is the way Sideletter 16 is written. The language feels vague to the committee. Professor Keller indicated a need for clear language about the scale of decision-making power. When an appeal comes, is it to change course or that division's load?

As a consequence of this extended discussion, President Daly determined the YFA Exec Board will meet with Professor Keller to clarify and refine the charge of the committee then come back to the Representative Council with proposed changes. Whatever decisions are made at the Executive Board need to be floated by the Workloads Appeal Committee, before coming to the Rep Council.

2. Rough Draft of District Procedures

President Daly indicated that a portion of the next District Council meeting would be set aside to discuss the new YCCD procedures. She is to bring initial recommendations for any changes, then there will be time to review and make additional suggestions. Her biggest concern is with #2720: Computer Use Guidelines. As written, the current policy deviates dramatically from the policy that was agreed upon by District, YFA, and Academic Senate and signed off with then Chancellor Jim Williams. YFA, with Senate, spent a two year period creating the Computer Use Guidelines. All parties met in April of last year and signed off on an MOU. The MOU was not approved by CSEA. The current Procedure 2720 does not include the language of

the original document. The provisions for inspecting and monitoring computers have changed and there is no due process. The District cannot find the original document that was signed. According to Interim Chancellor Hodges, due process needs to be in the document. He indicated to President Daly he would bring the language to the District to be included in the new procedure. If that is done, then we do not need the MOU. The language would be inserted in 2720.4 Email, under C.Monitoring #1. Professor Hutchison posed a concern regarding YFA internal communications regarding negotiations. He asked if the negotiations team has set up external emails to communicate with each other. Professor Griffiths-Bender questioned why this procedure is so specific.

President Daly requested a special district procedures meeting for Friday, February 2 from 12:00pm to 3:00pm. Lunch will be provided for attendees.

3. Rich Rose Letter Concerning Workload

President Daly shared with Rep Council members that a letter from President Rose, regarding faculty overload and a change to counselor working conditions, went out to Deans on December 13. YFA President Daly met with MJC College President Rose to get clarification on the memo. After Institute Day, President Daly shared her response to the Rose memo with the YFA Executive Board. YFA Executive Board and the Academic Senate Executive Boards then held a joint meeting to discuss the issue. The collective decision was to wait to see what the YFA lawyer had to say regarding the overload issue and the proposed changes to the working conditions for counselors.

From the Association's perspective, the workload issue of establishing a process for review and approval of assignments above 140% is not a cap. Nancy Sill questioned the ramifications of holding people to a 140% since we are in financial crisis. Is there an assumption there is pool of adjuncts and we are not using them.

President Daly proposed to the President an Ad hoc committee to create a process for review and approval of loads over 140%.

4. Negotiation Update

The Board of Trustees met with the IBB facilitator. They went through the IBB process to articulate their interests. Most of the Board's interests are in line with our negotiation team's.

5. MJC Academic Senate Syllabus Resolution

President Daly reported on Senate Resolution FL06-D, which came to her attention as an item on the Co-Executive meeting of YFA and Senate. The original said everyone should use the standards for Syllabus creation established by an MJC Committee. The Senate made amendments to the resolution and approved it. The change in the resolution was from "requires" to "recommends" that instructors provide students with syllabi.

6. YFA Retreat Ideas/Committee Formation

YFA wants to hold a second Retreat in early Fall 07. President Daly would like to set up an ad hoc committee to plan the retreat. The charge of the committee is to find a venue, select a topic, and plan the logistics. One suggestion is to have a co Senate/YFA retreat and have State Senate reps come in to show what is clearly in the domain of the Senate versus YFA, and what areas overlap.

Bobby Hutchison would like to see the retreat opened up to more Rep Council members. President Daly indicated the number of attendees depends on the cost.

Brian Sinclair, Nancy Sill, and Molly Navarro volunteered to serve as the planning committee for next year's YFA Retreat.

REPORTS

PRESIDENT

JILLIAN DALY

President Daly indicated most of her items had already been reported out in other areas of discussion.

TREASURER/BUDGET ANALYST

NANCY SILL

MJC VP

No report

CECELIA HUDELSON-PUTNAM

YFA PAC

No Report

CECELIA HUDELSON-PUTNAM

COLUMBIA VP

No Report

GENE WOMBLE

FACULTY CONSULTANT

DAVID BAGGETT

On Feb 2. the Board of Trustees is holding a Study Session on the Strategic Plan. Study sessions are open to public. Board can take no action.

COLLEGE COUNCIL

BRIAN SINCLAIR

No Report. Professor Sinclair stated he is hopeful the Council will go over the EMP at their next meeting.

ANNOUNCEMENTS:

Next YFA Representative Council will be Wednesday, February 14, 2007 **(Valentine's Day!!)**

Maria Sheehan has announced her retirement from College of the Desert.

ADJOURNED : **5:25 p.m.**