

**YOSEMITE FACULTY ASSOCIATION (YFA) UNAPPROVED  
Representative Council Meeting**

**MINUTES  
1/18/06**

Meeting is called to order by YFA President Jillian Daly at 3:00 p.m., MJC East Campus Faculty Lounge  
21 members present.

**OFFICERS OF THE EXECUTIVE BOARD**

Jillian Daly	<input checked="" type="checkbox"/>	Cece Hudelson-Putnam	<input checked="" type="checkbox"/>
Erik Andal	<input checked="" type="checkbox"/>	Sandra Woodside	<input checked="" type="checkbox"/>
Mike Smedshammer	<input checked="" type="checkbox"/>	Alan Layne	<input checked="" type="checkbox"/>
Gene Womble	<input checked="" type="checkbox"/>		

**MEMBERS OF THE REP COUNCIL**

John Mendes	<input type="checkbox"/>	Larry Scheg	<input checked="" type="checkbox"/>	Deborah Laffranchini	<input checked="" type="checkbox"/>
Vicki Nelson-Hollis	<input checked="" type="checkbox"/>	David Ward	<input checked="" type="checkbox"/>	Mona Martinez	<input checked="" type="checkbox"/>
Michael Akard	<input checked="" type="checkbox"/>	Jim Stevens	<input checked="" type="checkbox"/>	Sue Adler	<input checked="" type="checkbox"/>
Frank Drummond	<input checked="" type="checkbox"/>	Jim Curl	<input checked="" type="checkbox"/>	Jon Kropp	<input checked="" type="checkbox"/>
Linda Kropp	<input checked="" type="checkbox"/>	Charmaine Wesley-Hartman	<input checked="" type="checkbox"/>	Dan Martin	<input checked="" type="checkbox"/>

Excused Absence : Dorothy Scully  
Absent Members : Steve Stroud, John Mendes  
Quorum : Established  
Guests : Brian Sanders, Chief Negotiator; Hanna Louie;

**MINUTES** : 10/12/05 Minutes approved, as written.  
11/9/05 Minutes approved, as written.

**ANNOUNCEMENTS** : President Daly announced that David Ward has been selected as the MJC Lab  
faculty representative member of the Workload Appeals Committee.

**MIKE SMEDSHAMMER:** At the suggestion of Mike Smedshammer, the Rep Council's agenda format will  
be changed as follows: (1) President's Report; (2) Continuing Business; (3) New  
Business; and, (4) Reports. If the Treasurer's report has priority at that meeting,  
the agenda could be changed to accommodate the Treasurer and then revert back  
to the above suggested order of business. Linda Kropp suggested that if someone  
has an item of importance to present, that it be brought up *prior* to the  
commencement of the meeting so that it can be placed among the first items on  
the agenda.

**REPORTS**

**TREASURER/BUDGET ANALYST NANCY SILL**

**Treasurer's Report:** The 6/30/05 audit is complete. The Statement of Activities (distributed) shows that our total  
revenues for the year were \$160,000. We had expenditures this year of \$106,944, and our net assets increased to  
almost \$54,000. Our net assets to date, given our beginning balance of \$96,000, is \$150,284.00. There is a  
complete copy of the audit in the YFA office for review. A copy of the Schedule of Unrestricted General  
Operating Expenses and the Allocation of Expenses Between Chargeable and Non-Chargeable was reviewed.  
This year's chargeable expense is at 98%.

**MJC VP/PAC                      CECE HUDELSON-PUTNAM**

Cece suggested that Rep Council members, at their division meetings, make new hires and tenured faculty aware of YFA's role should they receive an unfavorable evaluation. YFA is available to review evaluations to ensure that the process was properly followed and will make recommendations to faculty, if needed. It was suggested by Erik Andal, via President Daly, that language be inserted into the contract that states that evaluation training needs to take place unless you have already previously been trained.

**COLUMBIA VP                      ERIK ANDAL**

No report.

**FACULTY CONSULTANT      STEVE STROUD**

No report.

**COLLEGE COUNCIL                      MIKE AKARD**

Written report submitted.

**PRESIDENT                              JILLIAN DALY**

Faculty Evaluations. Tabled until next month.

Sabbatical Report to District Board. Jillian thanked all the members present for their attendance at the last District Board meeting, adding that all the 2006-2007 sabbaticals presented for approval were confirmed. She will attend the District Board meeting on 2/8/06 and review the sabbatical process to the District so it can learn how each sabbatical leave committee determines whether or not an application is rigorous enough in order to be approved. Jillian indicated that the District Board would like to see a question added to the sabbatical application that would require an applicant to reveal when, if ever, the applicant last took a sabbatical. Jillian asked for a strong showing of faculty at the District Board meeting on February 8.

**CONTINUING BUSINESS**

MOU on Division Shared Governance Agreements (distributed)/JILLIAN DALY. The MOU on the creation of Division Shared Governance Agreements was signed off by the YFA President and the Chancellor. Sideletter 6 in the existing YFA contract is now 25.2.1 and has been changed from Academic Freedom to Academic Freedom and Shared Governance. There are now two paragraphs instead of one. Paragraph 25.2.1 now includes language regarding the YFA Budget Analyst. The new paragraph under Article 25, subparagraph 25.2.2., describes the current process and current organization of committee creation.

Negotiations/BRIAN SANDERS. 77 pages of survey results have been received and, after thorough review, the Negotiation Team believes the survey needs more "yes" or "no" questions. The Negotiation Team has been attending ongoing meetings with the District in an attempt to determine total compensation and is finalizing a survey that will be sent out to approximately 20 districts similar to ours. To determine which districts are similar to ours, the team will consider the following four areas: (1) the size of the districts in terms of FTES; (2) the size of the districts in terms of cash flow/total income; (3) those districts that are multi-college districts; and (4) districts similar to ours in terms of location. Once the districts are selected, the team will prepare a District-approved list with comparable cohorts. It is anticipated that the survey will be going out in February and the survey responses received sometime in March. A 2005-2007 Academic Year, Highest Non-Doctorate Salary Study Data was distributed and reviewed.

YFA Bylaws (time to delegate)/JILLIAN DALY. The review and reorganization of Article 11 must be ready for review by the Rep Council in March so that ratification can occur during the April elections. Due to Jillian's press of business, Interim Secretary, Sandra Woodside, agreed to continue working on Article 11. The existing Bylaws can be reviewed online, as well as in the YFA office.

## **NEW BUSINESS**

Part-Time Faculty Survey (distributed)/BRIAN SANDERS. The purpose of the Part-Time Faculty survey is to find out what issues are important to adjunct faculty. Survey responses enable the Negotiation Team to better represent adjunct when seated at the negotiation table. Brian requested comments and/or any suggested amendments. After review and discussion, Brian asked for approval of the Part-Time Faculty survey so that it could be finalized and distributed right away.

MOTION: Jim Curl/Alan Layne. Discussion.  
M/S/C : **“That the Part-Time Faculty Survey be approved.”**

The method for the survey’s distribution and response return, e-mail vs U.S. mail, was discussed as well as problems previously encountered with email communications/responses. It was agreed that mailing is preferred, however, the costs incurred should be considered. If it is economically feasible, the survey will be mailed; if not, the survey will be distributed via campus mail or email.

YFA Website/SANDRA WOODSIDE. YFA has reactivated its YCCD website, [www.yosemite.edu/YFA](http://www.yosemite.edu/YFA). Sandra has updated the website and is currently working on adding the Bylaws, the Contract, the newsletter, etc., to the website. She welcomed comments on site improvement and input from members of what they would like to see when they log onto the website, as well as ideas and articles of interest.

Faculty Consultant Position/JILLIAN DALY. Steve Stroud has been the Faculty Consultant for the past two years and his term is up at the end of Spring semester. An idea was presented to Jillian that instead of a Faculty Consultant, perhaps two Academic Senate presidents and the YFA president sit with the Board at District Board meetings. The advantages of retaining a Faculty Consultant vs using three qualified representatives was discussed and it was ultimately agreed that at this time it would be in the best interest of YFA to continue using the Faculty Consultant at future District Board meetings.

YFA Retreat/JILLIAN DALY. Details of the Rep Council and Executive Board spring retreat must be finalized at the March meeting. Therefore, at next month’s meeting, please be prepared to discuss a date, most likely a Friday, for a one-day retreat and to present possible topics for discussion that will make this a productive retreat.

Transfers/JILLIAN DALY (Contract Article 9 distributed). In 2001, YCCD began the compressed calendar, began block scheduling, and the buildings in Sierra Hall and Yosemite Hall opened on West Campus. Prior to the opening of these two buildings, we had programs that were on both East and West Campuses, but we did not have the facilities for both campuses. When new hires were added in July, 2001, language was inserted into the job descriptions that basically said the contract may require you to be located on a designated campus. That implies that faculty hired prior to July 1, 2001, were either contracted on East or West Campus, wherever the program was located. When Sierra Hall and Yosemite Hall opened, all the transfers to West Campus were faculty-initiated transfers. The new language for new hires after 7/1/01 is not in the contract but appears on job descriptions, and therefore is District policy. Jillian recommended that Rep Council members initiate discussions within their divisions about transfer rights.

## **ANNOUNCEMENTS JILLIAN DALY**

Negotiation Reopening Proposal/JILLIAN DALY. YFA must give its negotiations opener to the District by the end of February. The next Rep Council meeting on February 8 will be a very important meeting as the Negotiation opener must be reviewed and approved by the Council for presentation to the District.

**There being no further business, the meeting was adjourned at 5:10 p.m.**

**Recording Secretary: Molly Navarro**

### College Council Report

The College Council met on January 9.

1. Dr. Scroggins is working with Dr. Robert and Michelle Christopherson to establish a timeline for structuring our strategic planning process. A committee will be created consisting of 2 faculty, 2 classified staff, and 1 student.
2. Curtis Martin, Senate President, requested a commitment from the administration that all faculty would receive funding for professional development opportunities. George Retamoza commented that the Foundation often has much professional development funds that remain unclaimed, and so revert to the District. Dr. Scroggins suggested that the Senate work with the college to augment and revamp funds and distribution.
3. MJC will send a 4-member team to the Community College Leadership Development Initiatives Leadership Academy 2006. The Academy requires that team members represent particular administrative and faculty leadership roles.
4. The Measure E Coordinating Committee was discussed, with special concern about members with potential conflicting interests. A plan was devised to help solve this problem.
5. The Graphics Committee has decided that we are not allowed to modify the MJC logo; only they may do that.
6. As of January 4, MJC's headcount was 14,750, down 2 from last year. Columbia's headcount was down considerably.