



**Yosemite
Faculty
Association**

**YFA
REPRESENTATIVE COUNCIL MEETING
AGENDA**

**November 14, 2007
Faculty Lounge, E Campus
Approved
Respectfully submitted by
Sandra Woodside
YFA Secretary**

Meeting is called to order at 3:10 p.m. Quorum []

PRESENT

EXECUTIVE BOARD

(1) President: Jillian Daly; (2) V President/**MJC**: Cece Hudelson-Putnam;
(3) V President/**CC**: Gene Womble (via teleconference); (4) Budget Analyst: Nancy Sill
(5) Secretary: Sandra Woodside; (6) Treasurer: Wendy Griffiths-Bender;
(7) MJC College Council: Brian Sinclair; (8) Rep at Large/**East**: John Zamora;
(9) Rep at Large/**West**: Alan Layne; Rep at Large/**CC**: Vacant

PRESENT

REP COUNCIL

(10) John Mendes; (11) Jill Ramsey/Lisa Riggs; (12) Paul Berger; (13) Linda Kropp;
(14) Bobby Hutchison; (15) Laurie Prusso; (16) Michael Akard; (17) Emily Malsam;
(18) Larry Scheg; (19) David Ward; (20) Jim Stevens/Milan Motroni; (21) Brian Sanders;
(22) Hanna Louie; (23) Donna Louie; (24) Jon Kropp; (25) MJC Adjunct at Large: John
Carter; CC Adjunct at Large: Vacant

OTHER POSITIONS David Baggett, Faculty Consultant to the Board

GUESTS: Rod Harris, Columbia College Sabbatical Leave Committee Chair, via teleconferencing; Jeff Weaver, MJC Sabbatical Leave Committee Chair.

MINUTES Approval of the 10/10/07 Minutes.

Approved as read [] Approved as corrected [] Tabled to next meeting []

M/S/A Professor Alan Layne moved to approve the minutes once amended to include less detail. The motion was seconded by Professor Wendy Griffiths-Bender. The motion passed by voice vote. There were no nay votes or abstentions.

GUEST REPORTS

1. MJC Sabbatical Committee Chair report/Jeff Weaver

There were fourteen sabbatical semesters available this year for MJC. There were no carryovers from last year. This year 15 semesters were requested. Currently the committee reads applications, rates them and

then passes them on to the President's office. The President makes the determination. In the past the MJC President has always followed the committee's recommendation. The committee will be meeting on Nov 26 to rate applications.

It was pointed out that expectations for the Sabbatical committee this year, are different due to language negotiated into the contract. It is the charge of the committee to not only rank but recommend applicants for the available sabbatical slots. If some applications do not meet the required rigor, then it becomes the charge of the committee to not recommend that individual be moved forward. Because of the change in operating standards for the committee, YFA needs to support the committee and protect them for following the expectations of YFA in case an applicant were to grieve the denial of their application.

It was suggested a rubric be made available to applicants outlining standards for successful application which could be added to the sabbatical packet.

2. Columbia College Sabbatical Committee report/Rod Harris (via teleconference @ 4:30)

Professor Harris indicated the Sabbatical process is somewhat different at Columbia College. When one returns from sabbatical, they are obligated to be on the committee for two years. Columbia, is a smaller campus with a more intimate, personal process. There is a two step process for applying followed by interviews. Early October is the deadline for preliminary applications. The committee reviews the preliminary proposals and suggests the revisions necessary for possible approval. This year the committee skipped interviewing the candidates. There were five applicants: four applied for one semester sabbaticals, one applied for a full year but then withdrew. There were four applications to fill three one semester sabbaticals. One person applied for a working sabbatical but was requesting administrator activities. According to article 9.9 of the contract, the committee will rank and recommend to the President and send forth quality applications. If the committee decides an application does not meet standards of quality set by contract it is incumbent on committee to say some are not appropriate. Section 9.2 of the contract identifies the types of leave that can be applied for. The committee needs to be sure the requests match the intentions of the types of leave.

ACTION ITEM:

1. Calendar 08-09 MJC Academic Calendar Recommendation. Board notes,

MJC recommended Veteran's Day be observed on the actual date, Tuesday, Nov 11, 2008. Columbia is recommending the Monday.

The rep council directed Vice President Gene Womble to present MJC's decision to the Board of Trustees at tonight's meeting on behalf of President Daly who is unable to attend the meeting at Columbia College.

UPDATES

2. Intersession Task Force-All faculty meeting

The meeting was well-attended due to the discussion of the proposed Winter Intersession. The Chancellor, Academic Senate President, YFA President and the MJC President met on the following Monday and recommended a task force be created to study the intersession issue. Academic Senate President Sahlman and YFA President Daly met to create the charge and makeup of the task force.

President Daly is looking for range of faculty, across disciplines, who would be interested in serving on the task force. Choices need to be made by early next week (*Note: Columbia is not considering an intersession at all*).

Professor Zamora wanted to go on record that he does not agree with the decision made by faculty leadership to exclude executive board members from serving on the Intersession task force. Professor Zamora stated he needed to seriously think about whether he would need to resign from the YFA Executive Board in order to serve on the committee.

3. Article 3: Academic Calendar

An update will be provided next month. A discussion of this issue has begun in negotiations.

4. Professional Development for Salary Advancement Work Group

The teams agreed this is not a negotiated issue and created a separate work group. YFA is looking to create a form faculty would fill out for units to move across the salary schedule. Professor Bobby Hutchison is interested in serving. President Daly has received a few emails of interest. Professors Sarah Curl and Alan Layne are interested if they can work meetings into their schedules. There should be one representative from Columbia.

5. District Procedures

The YCCD District is moving towards completion of a rough draft of procedures on District Policies. There are three procedures in all of the 6000 level policies (deals with instruction). YFA will need to have a special rep council meeting to review the procedures and approve.

6. Central Valley Faculty Association

This is a group of independent unions who are forming this association. It is a cohort of Central Valley Unions which will meet in Sacramento.

DISCUSSION ITEMS

1. Block Scheduling- email from VP Instruction

The Vice President of Instruction formed a committee to discuss block scheduling without first informing YFA and Senate and asking for appointees to the committee. President Daly noted that at MJC, if administration is doing something that will affect all faculty, they need to inform faculty leadership. At the very least administration needs to inform faculty leadership of the selection of the committee. Only two faculty members participated in the meeting.

When the compressed calendar was created, block scheduling was established. Over time, the institution has drifted away from the start times. The concern is that when the institution has aberrant start times, it prevents students from taking the next class. Blocks are designed to accommodate 3 hour lecture classes. The sciences have classes that need to meet for 3 hours and 5 minutes. Students then get eliminated from next blocks. By extending the passing periods by 5 minutes, it allows students to get to their next class.

President Daly sees two separate issues: one is an issue of scheduling which block scheduling is trying to address; the second issue is apportionment. This is a step administration wants to take but has not yet done. The addition of five minutes to class-time would increase state apportionment for FTEs.

It appears administration is positioning itself to add this to current negotiations. President Daly is standing firm that YFA is not negotiating workload in this reopener. The addition of five minutes to class-time is an increase in workload.

Rep Council agreed to continue discussion of this item at its December meeting.

2. Negotiations

There were no current updates on the process. Table Talks are being published and are available at the YFA website (<http://yosemite.edu/yfa>).

3. Christmas party

M/S/A Professor Laurie Prusso moved to hold a joint YFA/Senate Christmas Party during finals week for all faculty. Professor Emily Malsom seconded the motion. The motion passed by voice vote. There were no nays or abstentions.

REPORTS Due to time constraints, there were no official reports.

TREASURER

WENDY GRIFFITHS-BENDER

PAC

CECELIA HUDELSON-PUTNAM

ENROLLMENT MGMT COM

CECELIA HUDELSON-PUTNAM

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MJC BUDGET COM
YCCD BUDGET ALLOCATION COM
COLLEGE COUNCIL

NANCY SILL
NANCY SILL
BRIAN SINCLAIR/DAVID BAGGETT

ANNOUNCEMENTS:

Next Rep Council meeting, Wednesday, December 12

ADJOURNED

5:30 p.m.

Approved