



REPRESENTATIVE COUNCIL MEETING
APPROVED MINUTES

Date: Wednesday, February 11, 2009
Location: Faculty Lounge, E. Campus
Respectfully submitted by
Sandra Woodside, YFA Secretary

Meeting is called to order at 3:15 p.m. Quorum [x]

PRESENT EXECUTIVE BOARD
President : Jillian Daly; V President/MJC: CeCe Hudelson-Putnam
V President/CC: Gene Womble; Budget Analyst: Rose LaMont
Secretary: Sandra Woodside; Treasurer: Wendy Griffiths Bender;
MJC CC Rep: Emily Malsam; Rep at Large/East: John Zamora;
Rep at Large/West: Alan Layne
Rep at Large/CC: Vacant

PRESENT REP COUNCIL
John Mendes; Jill Ramsey/Lisa Riggs; Paul Berger ; Bobby Hutchison; Linda Kropp;
Laurie Prusso; Michael Akard; Optimism One; Larry Scheg; David Ward; Sarah Curl;
Hanna Louie; Donna Louie; Jon Kropp; MJC Adjunct at Large: John Carter

ABSENT Jim Stevens/Milan Motroni; CC Adjunct at Large: Elizabeth Pflieger

OTHER POSITIONS David Baggett

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MINUTES Approval of the January 21, 2009 minutes. Approved as corrected [x]

M/S/A Alan Layne moved to approve the minutes of the January 21, 2009 Representative Council meeting as corrected. Hanna Louie seconded the motion. There being no discussion, the motion passed by voice with no opposition and no abstentions.

Corrections: typos, removal of names, change vocational to technical

- p.2.1.C para.1 line 1 Remove Gene Womble, CeCe Hudelson-Putnam and Vice Chancellor Diane Wirth
para 2 line 2 Remove Bobby Hutchison
p.2.1.D para 1 line 5 Remove CeCe Hudelson-Putnam
p.2.2 para 1 line 4 change laterally to bi-laterally
p.3.2 para 2 line 2 Remove John Zamora and Bobby Hutchison

p.3.3 para 1 line 1 Remove CeCe Hudelson-Putnam

p.3.5 para 1 line 1 Remove (Rose, CeCe, Nancy, Gene, Jillian)

## DISCUSSION ITEMS

### 1. Pro Rata Language Review

There has been no update on the draft language for the Pro rata provision. Vice Chancellor of Human Resources, Diane Wirth is giving the draft language to the YCCD Board of Trustees today for a first reading. The Board has suggested limitations on minimum class size. The Representative Council has recommended the YFA bargaining team go forward with the original language. President Daly suggested the YFA bargaining team contact Faith Melones, President of Foothill DeAnza College, for clarification on the issue since the draft language was heavily borrowed from their contract. There appears to be a great deal of interest in prorata teaching upon retirement. There will be a meeting at the end of March for those interested in doing prorata retirement. Only those faculty retiring this year, and subsequent years, will be eligible for prorata teaching. Prorata teaching will begin in Fall 2009. VP Hudelson-Putnam will clarify dates by which one must be retired to be eligible.

### 2. Sick Leave Donation Language Review

There is still no official language as yet. The issue was discussed in Labor Management. They are going to utilize the CSEA form as a model. Language may be available next month.

### 3. Computer Use Guidelines Language Review

President Daly met with Chancellors Darnell and G. Rose. The Chancellors do not want to negotiate a bilateral agreement with faculty. They prefer a document that is multilateral. The feeling among the key arbiters of the Computer use Guidelines Policy is that, with reasonable additions, the document can be made to work for everyone in the District. If YFA does not proffer a guideline that can be used by all, we would have to negotiate a bilateral agreement which means we would be working under the current guidelines until negotiations reopen in 2010. There was a recommendation to change "deliberately" to "maliciously" when describing inappropriate computer usage. The Computer Use Guidelines document still has to go to the Procedures Committee, then District Council and then back to YFA for final approval.

### 4. A/IE and Program Review/SLOs Update

Emily Malsam reported the AIE Committee is in the middle of reviewing procedures used last year for program review. Faculty want to see program review streamlined. Program review is one of a number of carefully watched items by the Accrediting Commission.

AIE is also discussing where to house SLO's and their assessment. The Curriculum Committee voted that SLO's should not be on the course outline of record. WASC has not asked for SLO's to be on course outline.

**ACTION ITEM:** Division representatives are to go back to their respective divisions and get a vote on faculty preference. Make sure faculty understand the implications of SLO's on course outlines. The question is: Do course level SLO's belong on the course outline of record or somewhere else?

### 5. 2008-2009 YFA Budget Review and Audit

Wendy Griffiths-Bender reported on the annual audit of YFA expenditures. The audit shows YFA expenditures are chargeable to the work of the union. The priority issue is YFA needs to create a financial strategy and determine a strategy for long-term investments that would bring interest to the union and be real income. CCCI recommends \$500,000 in reserve for possible arbitration. Budget approval should occur in March 2009.

M/S/W Linda Kropp moved to target our reserves at 500K. Once that amount is achieved then the Council would evaluate lowering membership dues. Michael Akard seconded the motion. Laurie Prusso called the question. The motion was tabled until the March meeting. Linda Kropp withdrew the motion.

ACTION ITEM: Representatives are to go back to their constituents and ask their opinion on the size of a reserve for YFA.

6. Enrollment Management

According to the Enrollment Management Committee, MJC grew by 4% in Fall 2008 and only added 4 sections. Growth occurred by filling sections not adding sections. However, MJC seems intent on cutting sections as a way to control enrollment growth. Target growth is 5%. Section cuts of 20% were based on that growth number.

7. March in March (Get on the Bus!)

No representatives have signed up to go to the March in Sacramento.

**REPORTS**

JOINT BENEFITS	PAUL BERGER/LAURIE SYLWESTER
TREASURER	WENDY GRIFFITHS-BENDER
BUDGET ANALYST/P & B PAC	ROSE LaMONT/DAVID WARD
MJC VP	CECELIA HUDELSON-PUTNAM
COLUMBIA VP	CECELIA HUDELSON-PUTNAM
FACULTY CONSULTANT	GENE WOMBLE
COLLEGE COUNCIL/AIE	DAVID BAGGETT
	EMILY MALSAM

Decision-making flow-chart

**PRESIDENT** JILLIAN DALY

1. College Security: Becky Crow gave a presentation on security. The Morris building has gone through several burglaries. As a result, Becky Crow wants to update the technology to get into buildings. Additionally, MJC and the District are lax in control over keys and exit interviews for people leaving the District. There will be a move to tighten security procedures in these areas.
2. Professional Development For Salary Advancement: A draft document will be available for the March Representative Council meeting. YFA needs to ensure a solid appeals process to protect faculty from an arbitrary and capricious denial process.
3. Cycle for MidYear Hires District Transfer Process

If faculty are hired mid-year, their starting date is January. The evaluation and tenure cycle begins mid-year as well and this throws the evaluation/tenure cycle off the contractual process. This is an Ed Code/STRS issue.

Leadership Retreat May 7-The goal of the retreat is to review all processes that have been put in place.

4. STRS ALAN LAYNE

**ANNOUNCEMENTS:** Next YFA Representative Council will be Wednesday, March 11, 2009.

**ADJOURNED** \_\_\_5:00\_\_\_ p.m.