



**Yosemite  
Faculty  
Association**

**YFA  
REPRESENTATIVE COUNCIL MEETING  
AGENDA**

**SEPTEMBER 10, 2008  
Faculty Lounge, E Campus  
APPROVED MINUTES  
Respectfully submitted by  
Sandra Woodside, YFA Secretary**

Meeting is called to order at  3:10  p.m. Quorum [ x ]

**PRESENT**

**EXECUTIVE BOARD**

President : Jillian Daly; V President/**MJC**: Cece Hudelson-Putnam;  
V President/**CC**: Gene Womble; Budget Analyst: Rose LaMont;  
Secretary: Sandra Woodside; Treasurer: Wendy Griffiths-Bender;  
MJC College Council: Emily Malsam; Rep at Large/**West**: Alan Layne

**PRESENT**

**REP COUNCIL**

John Mendes; Lisa Riggs/Jill Ramsey; Paul Berger; Bobby Hutchison;  
Linda Kropp; Iris Carroll/Fall; Jim Stevens; Optimism One; Larry Scheg;  
Sarah Curl; David Ward; Donna Louie; Hanna Louie; Jon Kropp;  
MJC Adjunct at Large: John Carter

**OTHER POSITIONS**

David Baggett, Faculty Consultant

**EXCUSED ABSENT**

Rep at Large/**East**: John Zamora; Laurie Prusso

**ABSENT**

CC Adjunct at Large: Amy Renn

**VACANT**

Rep at Large/**CC**: Vacant

**INTRODUCTION OF NEW REP COUNCIL MEMBERS**: Optimism One, Iris Carroll

**MINUTES** Approval of the 4/9/08 Minutes. Approved as corrected []

**Corrections:**

Page & Line *Updates: 1: "Senate will take on" change to "Senate with YFA*

Page & Line **Action 1 "Stipend for last years 9,800 for 2007 &2008**

**M/S/A** **B.Hutchison moved to approve the YFA Representative Council Minutes of 4/9/08 as corrected. W. Griffiths-Bender seconded the motion. The minutes were approved by voice, with no objections and no abstentions.**

**ACTION ITEMS**

**1. 2008-2009 YFA Budget**

In April of 08, the Representative Council put off approving the 08-09 YFA Budget. The old format was updated.

**Action Item:** Treasurer Griffiths-Bender will report incomes from the YFA CD's at the November meeting.

**M/S/A** A. Layne moved to approve the 08-09 YFA Budget. I. Carroll seconded the approval. The motion passed by voice with no objections and one abstention.

**2. Fall Negotiations**

• **Team:**

YFA bylaws state the YFA Executive Board selects the negotiating team and informs the Representative Council. This years bargaining team will be comprise of C. Hudelson-Putnam, J. Daly, G. Womble, and N. Sill. R. LaMont, the YFA Budget Analyst will support the team by working on Total Compensation data.

• **Stipend/Reassigned Time**

The bargaining team needs to meet and estimate time requirements for bargaining . The team need to approximate how lengthy negotiations will be this round then come to the Representative Council for the stipend amount to compensate them. No one on the team is getting release time this semester.

The Joint reopener is being accepted at the Board of Trustees meeting tonight. The public meeting will occur in September and the teams will start bargaining in early October.

• **2008-2009 District Budget**

The extra five minutes added to classes beginning Fall 2008 is an apportionment issue and was/is not a negotiated item. YFA can bargain for something since the additional class time is adding a benefit to the District

**UPDATES**

Article 2. p.2 **Calendar.** There is a new process for determining the academic calendar. (p.4 of YFA Contract) The District Calendar Committee met 9/10/08 to establish parameters for the 09-10

calendar for both colleges. The parameters then Go to the specific colleges for discussion. (Winter intersession at MJC is put off for at least another year due to accreditation.)

3.1 p.2. The new wording indicates the academic year has 93 days in Fall, and 94 in Spring. When the Calendar Committee reviewed the days counted within the 16 weeks, they counted only 92 days for Fall and 93 days for Spring. Exam weeks will only have 5 days of instruction which reduced the required days by 1 for each semester. To resolve the missing days issue, Institute days will be Aug 24/25 for Fall 09. The first day of classes will be Wednesday, Aug 26. The semester will end December 18. There will be no instruction Saturday, Sept 5. There was an agreement both colleges observe Wed 11 as Vets day with no instruction. Summer 09 has already been approved by the Board of Trustees. The District/Colleges may have to do the same for Spring 2010. . Spring is 2 days short as well. The Chancellor, D. Gervin and G. Womble are exploring ways to renegotiate the contract of required instructional days with the State.

### **3. Faculty Evaluation Process Review**

Please encourage all faculty to review contract the YFA Contract in regards to faculty evaluations since there are significant changes to forms and process. This is true for Adjunct evaluations as well. Faculty now have to do self-evaluations. The contract specifies what should be included in the document but not the length. Be sure sensitize faculty to the “should includes” of self-evaluations. Student evaluations are now administered by the evaluator who must read a script to students. YFA VP C. Hudleson-Putnam will have evaluator training Sept 22.

### **4. YFA Retreat**

This year's YFA Retreat is for faculty only and focuses on the IBB process. YFA is looking to host 35 faculty. Encourage members to rsvp. If don't get enough faculty leadership, the retreat invitation will go out to all faculty.

### **5. Workload Appeals Committee Results**

In the Spring 08, YFA agreed to reinvigorate the Workload Appeals committee by streamlining it to include the YFA President, 2 VP's of YFA, the Chancellor, the two VPI's. The group approved the requests submitted by Child development and the changes are reflected in the Fall 08 schedule. Load changes will occur in Spring 09.

Documentation submitted by Physical Education needs to go through curriculum to get their outlines cleared.

### **6. YFA/YCCD Labor Management Meetings**

Next week is first meeting. The committee is composed of YFA, CSEA, HR, and the Chancellor.

### **7. YFA Newsletter**

Since it is difficult to produce a full-fledged publication like the YFA Insider on any regular basis, the YFA Executive Committee determined it will work on a shorter newsletter type publication. They are driving to produce the first newsletter the week of September 29.

### **8. Adjunct Survey**

J. Carter, MJC Adjunct-at-large representative, did an adjunct survey in Spring 08. There were approximately 80-90 respondents on survey monkey. MJC has about 400 adjuncts total. J. Carter has produced a summary analysis of the survey.

Action: J. Carter will send his report to members of rep council only in order to keep adjunct responses confidential.

## 9. Accreditation/Senate Standing Committees

The committee structure of the College is changing as a result of recommendations from the accreditation consultants. YFA wants to ensure it is represented on the appropriate committees. Ensuring seats on Institutional Effectiveness appears to be the main concern for YFA at this time.

### REPORTS

JOINT BENEFITS PAUL BERGER/MILAN MOTRONI

The YFA representatives received training. Keenan is going to have someone start taking official minutes. Kennan is looking at cost cutting measure, for example gearing people towards generic medications rather than branded medications. If YCCD returns to a self-insured plan we can keep costs down but it is a financially risky move. Our dental and vision plans are already self-insured. The Board of Trustees wants the committee to take look at having faculty pay premiums. The Joint Benefits Task Force is not a group that negotiates, it is advisory only.

### REPORTS

TREASURER WENDY GRIFFITHS-BENDER no report

BUDGET ANALYST ROSE LaMONT no report

PAC CECELIA HUDELSON-PUTNAM no report

MJC VP CECELIA HUDELSON-PUTNAM no report

COLUMBIA VP GENE WOMBLE no report

FACULTY CONSULTANT DAVID BAGGETT

Chancellor Darnell & D. Baggett will be visiting faculty at both colleges. They are going to visit nursing on site. If your Divisions have something they want the Chancellor to see, let D. Baggett know.

Area 3 trustees are up for re-election: Flores, Hallanan, Newmann.

COLLEGE COUNCIL EMILY MALSAM

E. Malsom's understanding is that MJC will fold the Hiring Priority Committee into the new Program Review Committee. There is an all college Forum on Library Placement on September 12. Any faculty who feel they have a stake in this issue should show up.

PRESIDENT JILLIAN DALY

**ANNOUNCEMENTS:** **Next Rep Council meeting, Wednesday, 10/8/08**

**ADJOURNMENT** **\_\_5:40\_\_ p.m.**