

This is sent on behalf of the Negotiations Team, YFA/YCCD:

Written by Jillian Daly and approved by the Negotiations Team.

Table Talk

Faculty Contract Negotiations

February 11, 2008

Members Present: Jillian Daly, Roe Darnell, Brian Sanders, Karen Walters Dunlap, Diane Wirth

Scribe: Gloria Plasencia

Facilitator: Victoria Simmons

1. The meeting began at 3:15pm in the YCCD District Board Room. The minutes for the January 28, 2008 meeting were tabled until February 22nd. The *Table Talk* for the January 28, 2008 negotiation meeting was reviewed and approved.
2. The meeting began by discussing next steps for the analysis of two workload appeals from MJC. While the YCCD/YFA Workload Appeals Committee has been undergoing re-organization, the YFA Executive Board reviewed two workload appeals that had been on hold for over a year. We agreed to have the YFA President and the two YFA VPs, the Chancellor, and the two college VPs of Instruction meet to determine approval of the two workload appeals. We also agreed the YCCD/YFA Workload Appeals Committee would review all future appeals.
3. We then moved on to discuss options for reorganizing the process for determining the Academic Calendar. In our discussion, two interests guided us: 1) the need to create contractual clarity on how each college creates their academic calendar, and 2) the need to differentiate between district academic calendar needs and those of each college.
4. We asked whether datatel could operate a separate academic calendar for each college and found that it could with advance notice and re-programming prioritization.
5. We narrowed our options on the Academic Calendar to one that involved a three-part process. The District/YFA Calendar committee (as currently outlined in Article 3) would meet by the second week of Fall semester to determine broad calendar parameters. Each college Academic Calendar committee would then meet and determine calendar specifics by mid October and submit their recommendations to the District/YFA Calendar committee. The District/YFA Calendar committee would then review the recommendations and forward the final Academic Calendar to the Board of Trustees for the November meeting.
6. We agreed that the Faculty Contract should state the membership on each college Academic Calendar committee.
7. We agreed that each college could, under their own processes, determine efficacy of adding an intersession, and that the YFA/District Academic Calendar committee would take college and faculty recommendations into account.

8. We agreed that a work group would create language for our straw design and bring it back for everyone's review at the February 22, 2008 meeting.
9. We then moved on to review the Student Evaluation and Peer Observation Forms that were created in work groups for counselors and librarians. We agreed with the librarians and the counselors that they would use the Instructional Faculty Forms when evaluated for their classroom teaching. We agreed that all Forms looked good and agreed to create a rough draft of contract language to outline the procedure and timeline for counselor and librarian evaluations. (Student evaluations need to take place over a longer period of time).
10. We noted that plans are moving forward in purchasing special scantron machines to enhance our new Faculty Evaluation process, and that MJC division administrative assistants are involved in the scantron selection process.
11. We reviewed our description of the Professional Work Week for Instructional Faculty and made slight changes based on feedback from constituency groups.
12. We reported that the Professional Development for Salary Advancement work group has met and determined that this group should meet with Linda Diggs-Gray and Karen Walters-Dunlap for further information before creating process changes. This work group was formed to review the current process and form for approving course units and their equivalency for moving across the salary schedule.
13. We agreed to remove faculty reassignment from this round of negotiations.
14. Finally, we agreed to review adjunct step advancement under Appendix A.2.1 in order to simplify the 180 class hours into an approved number of semesters of work. We determined that our interest is to create advancement equity for adjunct faculty and to simplify the tracking system currently used by the district payroll office.

The meeting adjourned at 7pm.